

WORK ORDER REQUEST

- _____ Outside Building Maintenance
- _____ Landscaping Maintenance
- _____ Light Bulb Replacement

Please describe the issue (s) that you are having.

Work order requests will be evaluated by the board of directors and they will be prioritized by damage, cost, and urgency.

Name: _____

Address: _____

For Board Use Only:

Date Received: _____

Board Notes/Comments: _____

Action Taken: